

Chairman,
 Project Management Technical Division,
 The Institution of Engineers Malaysia,
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REGISTRATION FORM

ONE DAY COURSE ON PROJECT SCHEDULE MANAGEMENT

Date : 15th December 2020 (Tuesday)-rescheduled from 15th January 2020

(Closing Date: 7th December 2020)

No	Name(s)	M'ship No.	Grade	Fee (RM)*
SUB TOTAL				
SST 6%				
Total Payable				

PAYMENT DETAILS :

Cash RM _____
 Cheque no. _____ for the amount of RM _____ (non-refundable) and made payable to _____

FULL PAYMENT must be allowed to enter the hall. Payment must be settled in full. If the fee includes lecture notes, registration fee. For **ONLINE REGISTRATION**, payment is not received.

Contact Person: _____

Name of Organization: _____

Address: _____

Telephone No.: _____ (O) _____ (Fax)

_____ (H) _____ (HP)

Email: _____

Signature & Stamp

Date

Photocopies are acceptable



ONE DAY COURSE ON PROJECT SCHEDULE MANAGEMENT

BEM Approved CPD/ PDP hours: 7 Ref. No: IEM19/HQ/591/C

Organised by:

Project Management Technical Division, IEM

Date : 15th December 2020 (Tuesday)
 -rescheduled from 15th January 2020
 Venue : Auditorium Malakoff, Ground Floor, Wisma IEM,
 Petaling Jaya
 Time : 9.00am – 5.30pm
 Speaker : Ir. Faizal A. Sanusi

POSTPONED UNTIL FURTHER NOTICE

	ONLINE	NORMAL (Offline)
IEM Student Member	RM200.00	RM250.00
IEM Graduate Member	RM300.00	RM350.00
IEM Corporate Member	RM500.00	RM550.00
Non-IEM Member	RM900.00	RM1000.00



"IEM reserves the right to alter or cancel the programme due to unforeseen circumstances at its discretion". For intending participants who choose to 'walk in without prior registration', IEM SHALL NOT be responsible for any direct or consequential losses".

SYNOPSIS

One of the primary criteria for project success is the completion of the project within the sanctioned project completion date. To achieve this, a structured methodology is necessary to manage the schedule comprising the planning and controlling of the schedule. Project Schedule Management is a Project Management discipline that is deeply integrated with other facets of the project such as Project Cost Management, Project Financing and Risk Management.

Short exercises covering key concepts will be carried out to ensure that participants obtain the benefits of the course. The course is fashioned to be pragmatic and applicable to projects in any industry. Project Schedule Management is a strategic tool for large magnitude and complex projects and hence this course would be extremely relevant for project stakeholders who have KPIs of cost and time which are highly constrained in this economic environment.

SPEAKER'S PROFILE

Ir. Faizal A. Sanusi has served the Project Management Technical Division in IEM since 2005, including as its Chairman in 2012. He has a bachelor's degree in Civil Engineering from the George Washington University, USA in 1988, and an MBA from Open University, Malaysia in 2005. His engineering and project management experiences span across the oil & gas industry for over 20 years ago. In his career, he has worked as a design engineer, re-



Some of his notable achievements include:

- Project Advisor of MNCs
- Project Service of MNCs
- Project Manager of project
- Director of project



Tentative Program	
Time	Description
8.30am – 9.00am	Registration and welcome reception
9.00am – 10.30am	The Purpose of Schedule Management: <ul style="list-style-type: none">• Application of Schedule Management in the various Project Phases• Who does Schedule Management?
10.30 – 10.45am	Tea Break
10.45am – 11.45am	Modelling the Project <ul style="list-style-type: none">• Planning the Project (the project objectives, deliverables, constraints)• Work Breakdown Structure• Duration Estimation• Activity Scheduling Logic• Considerations when building the project model• Project Schedule Approval and Baselining
11.45am – 1.00pm	Modelling the Project <ul style="list-style-type: none">• Establishing Weightages• Measurement metrics• Collecting Data
1.00pm – 1.30pm	Lunch
3.45pm	<ul style="list-style-type: none">• Contractual Tools or Mechanisms to encourage Project Schedule Control compliance• Managing Scope Changes in Schedule Control
3.45pm – 4.00pm	Afternoon Tea Break
4.00pm – 5.30pm	When is the Schedule Management Function Critical?
5.30pm	End of Seminar

POSTPONED UNTIL FURTHER NOTICE